

# CARSON TRUCKEE WATER CONSERVANCY DISTRICT

Board Meeting  
November 10, 2015

## **DIRECTORS:**

Todd Westergard  
Karen Baggett (via phone)  
John Capurro  
Greg Dennis  
Ed James  
John Enloe

## **ABSENT:**

Gwen Washburn  
Ernie Schank  
Mike Nevin  
Chuck Roberts

## **GUESTS:**

Mike Pagni, Attorney  
Lori Williams, Engineer  
Ron Penrose, Superintendent  
Lauren Sankovich, Eide Bailly LLP

### **1. CALL REGULAR MEETING TO ORDER -**

President Westergard called the Regular meeting to order at 10:00 a.m.

### **2. PUBLIC COMMENT – None**

### **3. APPROVAL OF MINUTES AND CHECKS WRITTEN –**

Director Capurro made a motion to approve the minutes for October meeting and checks written on Bank of America #9324 - #9332 and Nevada State Bank #2628 - #2635, motion seconded by Director Enloe, motion carried.

### **4. FEDERAL WATERMASTER'S REPORT –**

*A complete copy of the Water Report is available at District Offices or on the internet at [troa.net](http://troa.net).*

There was no representative from the Water Master's office present.

### **5. UPDATE ON VIRGINIA STREET BRIDGE 408 ENCROACHMENT PERMIT – Lori Williams**

*See Engineer/Consultant Report*

Ms. Williams provided photo's which are available at District Offices of the Abutment that was poured thus far. The north end abutment was poured on Monday, November 9<sup>th</sup> and the south end will be poured on Monday, November 16<sup>th</sup>. The project is pretty well on schedule.

### **6. DISCUSS AND APPROVE DRAFT FINANCIAL AUDIT FOR FY2014/2015 – Lauren Sankovich, Eide Bailly LLP**

*A complete copy of the DRAFT Financial Audit was provided to the Board and is available at District Offices.*

Ms. Sankovich pointed out that Assets are up approximately \$66,000 from last year mainly due to an increase in cash and a slight increase in the Consolidated Tax Revenue receivable at year end. Revenue was down approximately \$13,000 due income received to cover cost of engineering fees. Basically revenues were the same and expenses were down and the entity is in good shape. There is nothing new this year in the footnotes from last year's audit.

Director James asked where the secured and unsecured funds section that was on last year's audit is and is the Nevada State Money Market now a secured fund. Ms. Sankovich that yes it is all secured, the wording has changed therefore that is no longer part of the audit.

Ms. Sankovich advised the board of two letters that would be accompanying the audit. Last

year they were put in one letter but due to the merger with Eide Bailly from Muckle Anderson. The names of the letters are AU-C260 letter and an AU-C265. These 2 letters are available at District Offices.

The AU-C260 letter is to the Board that provides significant audit findings, difficulties encountered and corrected and uncorrected mistakes, disagreements with management, and other audit findings or issues. There were no difficulties encountered. 3 journal entries will be made.

The AU-C265 letter addresses deficiencies in internal control. Due to the merger it is now the policy to address these deficiencies via this letter. The District does not have an internal control system designed to provide for the preparation of the financial statements being audited and preparation of certain journal entries. Although this circumstance is not unusual for an organization of the District's size, the absence of controls over the preparation of financial statements and detection of certain journal entries increases the possibility that a misstatement of the financial statements could occur and not be prevented, or detected and corrected, by the entity's internal control.

- ❖ Director James moved to accept the Audit as presented, and to add an appropriate footnote from the District regarding the deficiency addressed in the AU-C265 letter; seconded by Director Dennis; motion carried.

## **7. DISCUSS ENCROACHMENT MATTERS AND POSSIBLE DISTRICT ACTIONS – Lori Williams**

Stagg Lane – This was the rock dam built across the River to divert water into his pump intake. Ms. Williams provided the Board with pictures, which are available at District Offices. Part of it has been removed. The part across the River has been removed but has not removed the little pools that were below it. Ms. Williams's recommends accepting what he has done and moving on.

- ❖ Director Dennis made a motion to accept Ms. Williams recommendation to dismiss this item; seconded by Director Capurro; motion carried.

Oxbow Park/Riverfront Condo's – Someone has built a dam using rocks, sticks, wood debris and chicken wire. The Condo Association believes that it is someone in the condos and is going to put a notice in their newsletter stating that this is illegal, and put the residents on notice to see who the perpetrator is. Ms. Williams has also notified the City of Reno as this abuts into Oxbow Park.

- ❖ Director Capurro made a motion that Ms. Williams talk to the City of Reno to see what they will do and what happens in the next month from the Condo members and report back next month and if nothing happens the District has our contractors remove it; seconded by Director Enloe; motion carried.

## **8. ENGINEER/CONSULTANT REPORT – Lori Williams**

*A complete copy of the Engineer's Report is available at the District Offices or on the CTWCD website.*

RTC was going to start today on the debris removal but due to the snow are delayed.

Potential upcoming issues with regards to possible encroachment permits:

1. NDOT is going to do a bridge scour project on 2 bridges in Verdi. The first bridge is the one between Cabela's and Gold Ranch and the bridge between Boomtown and Mogul. They will be excavating in the River and putting in jacks to stabilize the piers and then cover back up the River. They are not adding any encroachments but Ms. Williams preliminary discussions with USACE they have asked why they do not have encroachment permits, the bridges were built in 1960 and 1963 prior to the Martis Creek Agreement. It will require an encroachment permit; the question is what technical information will be required.

2. The City of Reno has a grant to replace the bike path in Idlewild Park. Part of the bike path is out of the 14,000 cfs flow/flood way. And part of the bike path is inundated in a 14,000 cfs event. Ms. Williams has advised them that they can just do the section that is out and a 408 permit would not be needed or if they want to do the other section a 408 permit would be required. The City is rethinking this issue.

**9. SUPERINTENDENT REPORT – Ron Penrose**

Mr. Penrose and Ms. Williams are still trying to get a meeting with City of Reno staff to review their flood response plan as it currently stands. At that same meeting they will be discussing the 14,000 cfs modeling issues and discrepancies. After the meeting with the City to then go to Sacramento in collaboration with the City and TRFMA and talk to the USACE about what is going on. Also at this meeting we hope to discuss the Plaza encroachment, Riverside Drive and Stagg Fixes.

Mr. Penrose would like to review encroachment process and a review of the Martis Creek Agreement with the Board, perhaps in January or when the new board members come on he will do this.

**10. LEGAL COUNSEL REPORT – Mike Pagni**

Nothing to report.

**11. SECRETARY/TREASURER REPORT – Mary Pat Eymann**

Nothing to report.

**12. PUBLIC COMMENT - NONE**

**13. BOARD COMMENTS and/or REQUEST FOR AGENDA ITEMS –**

- Director James – 1. Something is going to be given to the interim finance committee regarding the Clearing & Snagging funding at the December 14, 2015 meeting. 2. Regarding the letter being issued by the Auditor perhaps in the future we may want to look into using different auditors as in the past we have never received this letter. That due to the merger this is a new corporate policy.
- Director Dennis – Regarding the NDOT possible encroachment permits, he feels we should just wait for the actual permits to come in before proceeding with motions.
- John Enloe – The last legal challenge to TROA was dismissed which means it should be implemented soon, possible before the end of the month.

**Future Agenda item requests:**

**14. ADJOURNMENT -**

There being no further business, President Westergard asked for a motion to adjourn the meeting. Director Dennis moved to adjourn, Director Enloe, seconded said motion, motion carried.

**\*\*The next regular meeting will be held Tuesday December 8, 2015 at 10:00 a.m.\*\***

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Todd Westergard,  
President

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Mary Pat Eymann,  
Secretary/Treasurer